

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE PROPOSAL OF THOMAS ENGINEERING COMPANY TO PROVIDE ENGINEERING AND SURVEYING SERVICES FOR IMPROVEMENTS TO OTT PARK; APPROPRIATING FUNDS; AND FOR OTHER PURPOSES.**

WHEREAS, the City of North Little Rock desires to implement a project for improvements to Ott Park, specifically an entrance gate and pavilion; and

WHEREAS, pursuant to Ark. Code Ann. § 19-11-801 et seq., the City of North Little Rock annually issues a Request for Qualification (RFQ) seeking proposals from firms who wish to provide engineering services during the upcoming year; and

WHEREAS, based upon proposals submitted, Thomas Engineering Company is a firm selected to provide engineering and surveying services to the City and has proposed to provide a topographic survey, designs for an entrance gate and pavilion, plans and bid document for the sum of \$13,830.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That the Mayor is hereby authorized and directed to accept the proposal of Thomas Engineering Company (attached hereto as Exhibit "A" and incorporated herein by reference) for the Ott Park Entrance and Pavilion Project, covering topographic survey, designs for entrance gate and pavilion, bidding document, site plan, grading & drainage plans, AHTD permit submittal and cost estimate, in the amount \$13,830.00.

SECTION 2: That the total amount of \$13,830.00 is hereby appropriated from the 2010 Sales Tax Bond Fund.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

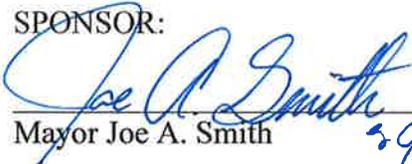
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\_\_\_\_\_

Mayor Joe A. Smith

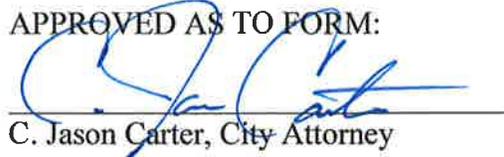
SPONSOR:

ATTEST:

  
\_\_\_\_\_  
Mayor Joe A. Smith *290*

\_\_\_\_\_  
Diane Whitbey, City Clerk

APPROVED AS TO FORM:

  
C. Jason Carter, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/b

FILED	<u>11:56</u>	A.M.	_____	P.M.
By	<u>City Atty Carter</u>			
DATE	<u>3-17-15</u>			
<b>Diane Whitbey, City Clerk and Collector</b> <b>North Little Rock, Arkansas</b>				
RECEIVED BY	<u>J. Manha</u>			



THOMAS ENGINEERING COMPANY

civil engineers

land surveyors

3810 LOOKOUT RD

NORTH LITTLE ROCK, AR 72116

(501) 753-4463

FAX (501) 753-6814

NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

March 12, 2015

Mr. Mike Smith  
Chief City Engineer  
North Little Rock Public Works  
120 Main Street  
North Little Rock, AR 72115

RE: Civil Engineering Proposal  
Ott Park Entrance and Pavilion  
North Little Rock, Arkansas

Dear Mr. Smith:

Thank you for the invitation to submit a proposal to perform the Civil Engineering and Surveying Services for Ott Park. Through our initial project outline meetings we have developed the following project descriptions followed by fees to perform these tasks.

**Entrance Gate**

The entrance gate plans will include a two way entrance/exit drive leading to a fenced gate with powered gate opener. The entrance drive will make a "U" shape to a second highway access point to allow a vehicle to turnaround without entering the park. A fence and gate will be included in the design. The topographic survey will include location of the property limits for the four properties along the highway frontage. It is expected all electrical work and design will be conducted by the City.

**Pavilion**

The pavilion will include the design and performance specifications for a pavilion approximately 30-ft by 45-ft with concrete floor. Final size and location of the pavilion to be determined during kick-off meeting for the project. It is expected all electrical work and design (if any) will be conducted by the City.

We will prepare the necessary drawings and submit plans to approving agencies for the following Lump Sum fees. A breakdown of the estimated hours to complete the tasks is included in Attachment A.

1. Topographic Survey	\$2,565.00
2. Entrance Gate Design	\$4,620.00
3. Pavilion Design	\$5,700.00
4. Bidding	\$ 945.00
Total Lump Sum Fee	\$13,830.00



Includes:

- a) Site Plan
- b) Grading Plan & Drainage Plan
- c) Details
- d) AHTD Driveway Permit Submittal
- e) Cost Estimate

Does Not Include:

- a) Landscape Plan
- b) Lighting Plan
- c) Geotechnical Investigation
- d) Environmental Permitting
- e) Off-site Extension of Utility Lines
- f) Review Fees & Building Fees
- g) Water line extensions
- h) New Fire Hydrant
- i) Sanitary Sewer Extensions or Pump Stations

Thomas Engineering can also provide Construction Services for the project on an as-needed basis for an hourly rate fee. The Construction Services can include, but not limited to, construction stake-out, inspection, submittal review, contract administration, periodic construction meetings, etc. The estimated fee for Construction Services is, but not limited to, \$3,705.00. The construction services will be performed as requested by the City for hourly rate fees as indicated in Attachment B.

Please feel free to call me with any questions.

Sincerely,



Thomas R. Pownall, P.E.  
Project Engineer

ACCEPTED BY:

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DATE:

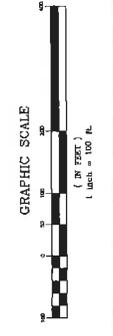
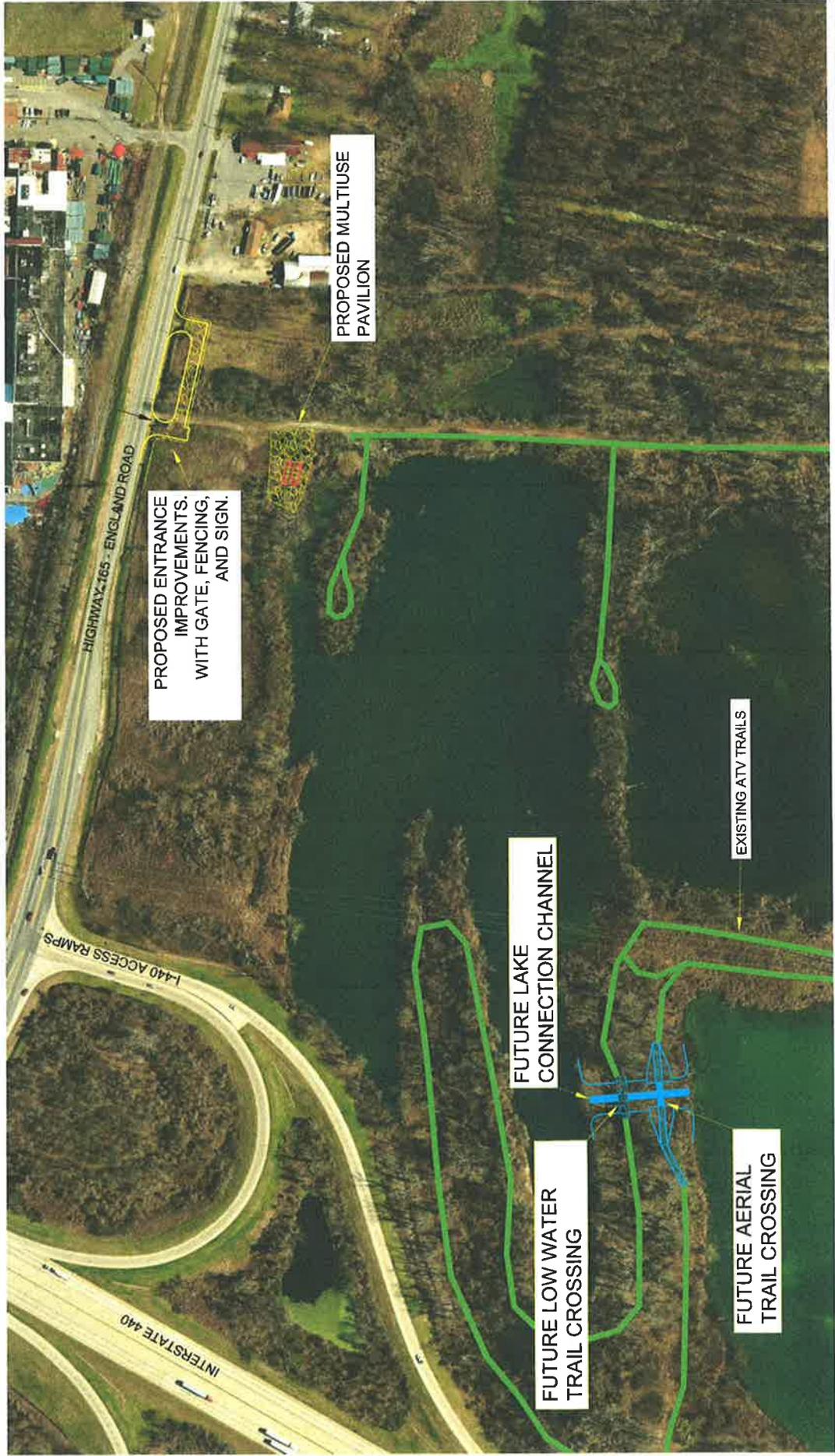
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TRP

Attachment A - Engineering Fee  
 Thomas Engineering  
 Proposal: Ott Park  
 Date: 3/12/2015

Item	Description	Survey Hours	Engineering Hours	CAD Tech Hours	Inspection Hours	Total Fees
	Hourly Rates	\$ 135.00	\$ 135.00	\$ 75.00	\$ 75.00	
<b>Topographical Survey (Lump Sum)</b>						
1	Entrance Gate	9		5		\$ 1,590
2	Lake Connection	0		0		\$ -
3	Pavilion	5		4		\$ 975
					Subtotal =	\$ 2,565
<b>Engineering (Lump Sum)</b>						
4	Entrance Gate		32	4		\$ 4,620
5	Lake Connection		0	0		\$ -
6	Pavilion		40	4		\$ 5,700
7	Bidding		7			\$ 945
					Subtotal =	\$ 11,265
	Total Hours	14	79	17	0	110
	Subtotal Fees	\$ 1,890.00	\$ 10,665.00	\$ 1,275.00	\$ -	
				Total Lump Sum =		\$ 13,830
<b>Construction Services (Hourly)</b>						
8	Construction Stake-out	8		2		\$ 1,230
9	Inspection				15	\$ 1,125
10	Contract Administration		10			\$ 1,350
				Estimated Hourly Services =		\$ 3,705
					Total	\$ 17,535

# OTT PARK - PROPOSED IMPROVEMENTS



**TE** THOMAS ENGINEERING COMPANY

8810 LOCKPORT ROAD, N. LITTLE ROCK, AR 72118  
 TEL: 501-753-4463 FAX: 501-753-4614

APPROVED	DATE	SHEET NO.
DESIGNED BY	DATE	
SCALE		