

The North Little Rock Airport Commission Meeting was held at noon on Thursday, April 19, 2012 in the 2nd floor Conference Room of the City Services Building.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Jim Julian, Don Blakey, Brad Hughes, Toby Burkett, Rick Ashley. Matt Chandler is absent. Rick Ashley moves to excuse Mr. Chandler's Absence, Brad Hughes seconds. The motion passes unanimously.

Minutes From March Meeting

Mr. Hughes moves to approve the minutes, Mr. Julian Seconds. The motion carries unanimously.

Financial Report

Mr. Rogers explains that the negatives on the first page indicate money brought in that was greater than expected. Most notably in the miscellaneous category, an additional \$19,621 that came from FEMA to repair the damaged water gate on Maryland Ave. Mr. Halter asks if we have actually received that money, and Mr. Rogers says yes, the money is in our account.

Mr. Rogers says the Professional Services category is over budget because of the unexpected coyote maintenance. Mr. Rogers says he charged it to Professional Services, but could have charged it to Maintenance of Building and Grounds, which is currently under budget. Mr. Rogers says overall, the airport is currently running under budget. Mr. Julian says it seems like for accounting purposes, the coyote maintenance should come out of Building and Grounds rather than Professional Services. He suggests Mr. Rogers change the charge to Building and Grounds to help have a realistic idea for budgeting for 2013. Mr. Rogers says that he will go through the accounting department to have the charges come out of the proper account.

Mr. Burkett moves to approve the financial report, pending the changes. Mr. Blakey seconds. The motion carries unanimously.

Old Business

Mr. Rogers wants to clarify with the commission that the 15 year lease was changed to be a 5% increase every five years, or CPI, whichever is greater, instead of the original 3% annual increase, or CPI. Mr. Rogers provides a copy of the blank lease, and the minutes from the October 2011 commission meeting when the change was approved. Mr. Rogers explains it was never changed in the master blank copy of the 15 year lease, but he didn't want to change the master copy without making sure he was doing the right thing. The commission agrees to that, based on the minutes from the October 11 meeting. Mr. Halter says there doesn't need to be a vote on this issue because the decision has already been made, and this was just for clarification.

Grant Updates

Mr. Rogers explains that Blake Roberson from Garver couldn't be at the meeting, but put together a sheet that explains where we are on state and federal grants. Mr. Rogers says the state grant for the Barrett Hanger project has been closed out, and the leaks appear to all be fixed. We have been reimbursed by the state.

Mr. Rogers explains that the runway 5/23 lighting project is still on hold until the precast cans are made, and all of the equipment is in place before construction will begin. Mr. Rogers says he'll keep airport users up to date.

Website

Mr. Halter asks Mr. Rogers about the old blogspot website, and if it has been taken down. Mr. Rogers says our website is fine, but with the old blogspot website, we're finding out how to get taken down. It was set up by former director Willie Alesandro, and it is pass word protected. The commission suggests a couple ways to try and get his contact info. Mr. Hughes asks if we've found out how to take it down without the password. Mr. Rogers says he's working with Jay Dickerson, the airport's IT worker on finding out what is possible.

New Business

Personnel issue- The commission goes into executive session.

Coming out of executive session, the commission approves the temporary, part-time hiring of Robert Martin as assistant operations director.

Security Report

Sgt. Honeycutt says there are some geese on the property, but he is taking care of them. He's killed 9, and reported it to the department of agriculture.

Misc.

Mr. Rogers explains John Michner from the FAA was in town and toured the airport. The FAA will not be able to give us any more money than the \$150,000 entitlement money for this year, and probably the next two years. Mr. Ashley asks if that is any reflection on us as an airport. Mr. Rogers assures him it's not, and is just a matter of the FAA's budget being cut. Mr. Rogers explains we are continuing to try to find other alternatives to get the grant money.

Mr. Hughes moves to adjourn, Mr. Blakey seconds. The motion passes unanimously.

Meeting Adjourned.