

# NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

**MINUTES OF A MEETING HELD TUESDAY, MARCH 9, 2021**

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, March 9, 2021 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. The roll was called and a quorum was present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens. Also in attendance were Mr. Michael Clayton, Director, Ms. Gina Briley, Mr. Richard Penn, City Engineer with the City of Sherwood, Ms. Sarah Smith, Mayor's Chief of Staff, with the City of Maumelle, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn & Harper, Ltd. and Dawn Harmon.

The Committee reviewed the minutes of its February 9, 2021 meeting. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to approve the minutes of its February 9, 2021 meeting. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of February 2021. A motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the cash disbursements for February 2021 reflecting total cash disbursements of \$2,347,362.86 and fund transfers between accounts of \$1,969,100.00. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for February 2021. Mr. Nelson pointed out that the revenue was the same as last year and the budget is under control. Additionally, Mr. Clayton advised that the FEMA reimbursement, in excess of \$1,000,000.00, is not reflected on the income statement. The Utility has been advised that the check is forthcoming.

Mr. Clayton then advised the Committee that the bids for the procurement of gravel, stone, riprap and other backfill or aggregate materials for calendar year 2021, were received on February 23, 2021. The low bidder is Granite Mountain Quarries of North Little Rock, Arkansas. The total base bid cost for the NLRW using estimated quantities from 2020 is \$28,699.50. After discussion, a motion was

made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to utilize Granite Mountain Quarries of North Little Rock as the supplier for gravel, stone, riprap and other backfill or aggregate materials for calendar year 2021. The motion carried unanimously.

A motion was made by Nelson, seconded by Mr. Stephens, to excuse the absence of Mr. Smith from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:35 p.m.

**APPROVED AS TO FORM:**



K. W. MATTHEWS, CHAIRMAN

**RESPECTFULLY SUBMITTED,**



SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY